

# **CITIZEN DEVELOPMENT CENTRE(CDC)**

**ANNUAL REPORT FOR THE PERIOD OF  
APRIL-2022 MARCH -2023**



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## Citizen Development Center – Annual Report 2022-2023

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**INTRODUCTION:**

Citizen Development Center CDC is a registered society operating since 1997 to empower marginalized individuals through skill development. We provide information, training and employment opportunities by conducting career workshops and providing guidance. Our mission is to equip people with the knowledge and skills to make choices and overcome socio-economic challenges.

**CDC GENERAL BODY:**

This Year April-2022 to March-2023 CDC had Conducted 4 Board Meetings on following dates :

11.06.2022, 30.09.2022, 17.12.2022 and 22.03.2023

- In our meeting we have decided to prioritize youth empowerment programs. Our aim is to provide training with 100% job guarantee.
- We ensure Trainees should be provided with essential resources to establish their own business.
- Take necessary action to Improve training in rural areas.
- The auditors and associates were appreciated for their valuable services.

**OUR VISION:**



Our vision is promoting human development through vital skills and sustainable livelihoods.

## OUR MISSION:



CDC is secular, non-profit organization dedicated to empowering marginalized groups.

We provide skill training in tailoring and computer skills, offering self-employment opportunities to the differently abled, widows, unemployed youth, poor destitute women and downtrodden people.

Our goal is to empower beneficiaries especially women for a self-reliant and dignified life.

## TRAINING ON COMPUTER COURSE:

During 2022-2023, CDC had trained 95 students in computer courses out of which 79 were female and 16 were male. To enhance job prospects and earnings computer training is needed. The CDC is conducting skill trainings on various computer applications such as CCA, DTP, TALLY ERP9. Customized syllabus has been distributed to trainees. Basic GST, Advance Excel ,Advance MS Office classes were also conducted



### **TRAINING ON EMAIL, INTERNET: Scanning and Printout**

Email has become dominant form of communication for business and official purposes. During 2022-2023, all computer students were trained in email and internet usage including account opening , sending/receiving messages and online activities such as banking and business transactions. Students were also trained how to use computers for Scanning & taking Printout .



### **Interview Skills, Carrier Guidance, Motivational classes & Soft Skills**



Every month 2nd Saturday around 11am motivational program had been conducted at CDC. This program focused on motivating students and improving their talents. In this program current status of students were analyzed and based on that they were guided for appropriate skill training. All students participated in this program

### **TRAINING ON TAILORING COURSES:**

During 2022-2023 CDC had trained 109 students in tailoring, empowering women and girls from rural areas. After completing the course, they found employment in Tailoring shops, garment factories some of them started home based Tailoring business and started getting sustainable income. Their success stories inspired others in the area and they also joined the training, secured certificate and started leading a dignified livelihood.



### Fashion Design Classes

During 2022-2023 CDC has motivated the trainees who had completed the basic Tailoring training to join in Fashion Designing class. In this class advanced training In cutting and stitching of different models Blouse and Chudithar were taught which enabled them to stitch dresses which is trending now and earn more.



### Aari- Embroidery Classes



At CDC center on Saturdays practical demonstration was given on Aari on the topics like Cot Fixing, making designs on the blouses, quality of different textile materials. Aari embroidery teacher use to resolve the queries asked by the students and about 59 students and CDC staffs took part in this session.

## Tailoring Mechanism Classes



CDC conducted tailoring Mechanism class once in 3 month to improve the technical knowledge of the trainees. All the students were trained in tailoring machine service and mechanism. They were also taught about basic maintenance and Repairs. This class was conducted by. proposonal Mechanic

## CDC WELFARE ACTIVITIES 2022-2023

### WOMEN'S HEALTH PROGRAMME

On 20.4.2022 at CDC National Tuberculosis Prevention Program Coordinator Ms.Narmada and Sister Esther of primary health center Ambattur has conducted Health program for Women . Sister Esther has briefed about Women's Health Education to the students. They stated that women require proper hygiene, nutritious food and adequate rest. Women around the age of 40 should undergo a compulsory annual medical examination. In addition, personal hygiene for adolescent girls was also explained. 60 Female students and CDC staff members took part in this program.



### Free Study Material Distribution at Rural Village on 26.04.2022

On 26<sup>th</sup> April 2022 CDC has distributed free study materials like notebooks, pen, Geometry box, Dictionary, writing pad to the school students nearly 45 students of Alankuppam village near Ambur. It was very useful to students as well as to their parents.

### Free Aari- Embroidery classes Cot- Fixing and Ring

CDC had conducted free Aari class 14<sup>th</sup> May 2022. Aari-Embroidery tutor conducted the class on Blouse Marking, Tracing, Cot fixing, Material Explanation to the students.

### Certificate distribution Program on 11.06.2022 and 17.12.2022

On 11.06.2022 Saturday a Certificate distribution program was held at CDC center for students who completed their computer and tailoring courses. Approximately 95 students attended and received their certificates. In this program CDC President, Secretary, Treasurer and other members joined and distributed certificates to the successful students. During the event students who received certificates shared their thoughts and experiences. Finally, the treasurer concluded the program with a vote of thanks.

On 17.12.2022 Saturday morning at 11.00 am certificate distribution program took place at CDC where students who successfully completed their training in computer, Tailoring and Aari -embroidery received their certificates. Ms. Yashodara delivered the welcome address, other Board members and members of Lion's Club Chennai Metro Miracle attended the program and made it a grand success. CDC Treasurer delivered vote of thanks and the event concluded successfully. About 100 students, staffs, participated in the program.





## TB AWARENESS PROGRAMME



On 15.07.2022 at CDC Center a program aimed at promoting awareness about the prevention of tuberculosis was carried out. In this program Chennai Corporation's National Tuberculosis Elimination Program coordinator, Ms.Narmada and other officers participated and provided the information about tuberculosis symptoms, mode of transmission, treatment options and methods for preventing the spread of TB and on the following day lung examination was done by taking X-ray. The program was all done free of cost and about 65 students and staffs of CDC attended this program.

## 75<sup>th</sup> INDEPENDENCE DAY PROGRAMME

75<sup>th</sup> Independence Day was celebrated at CDC on 13.08.2022. Education materials such as free Notebooks, Geometry boxes, Dictionaries, writing Pads, Water bottles were given to nearly 100 students. In this program members from Anna Nagar members Lions Club and Chennai Metro Miracle took part in this program. The event was successful and concluded well.



### Gandhi jayanthi program on 22.10.2022.

On 22.10.2022 Gandhi jayanthi program was conducted at Balaramapuram welfare Association, Villivakkam, Chennai . Leprosy cured persons with disabilities live in Balaramapuram colony. CDC Board members thought that it would be more suitable if we go and celebrate Gandhi jayanthi there.CDC President and other members joined the program. About 45 Families took part in this program and the beneficiaries were provided with essential provisions such as Rice 5kg, Sugar 1kg, Dhal 1kg, Cooking Oil 1Lit, Coconut Oil 100gm and other items.



### SAMATHUVA PONGAL CELEBRATION



Samathuva Pongal celebration held at CDC center on 14.01.2023 at 11am. The program was successful, and it involved the participation of Public,CDC staffs, and Students.

## World Anti Leprosy Day Program

The Death Anniversary of Mahatma Gandhi which was on Jan 30 and also Anti leprosy day was conducted on Feb 12 -2023 at CDC Centre . Welcome address delivered by Honorable Technical Adviser of CDC Ms. D. Yashodhara. Keynote address was delivered by President, Chairman of Lions club Chennai, Anna Nagar , and Metro Miracle Ambattur. Also other Members of lions club joined in this program. A Speech on raising awareness for leprosy prevention was delivered by health inspector Mr, Umapathy. About 45 leprosy cured persons participated and received provisions such as 5kg Rice, 1kg Sugar, 1kg Dhal, Cooking oil 100gm, Bathing soap. For all the participants lunch was provided by lions club members and other donors .CDC President Mr. Gunasekaran had delivered vote of thanks and program ended well.



## INTERNATIONAL WOMEN'S DAY PROGRAMME

On 11.03.2023 at CDC Center International Women's Day was celebrated. In this program Lion Club Chennai Metro Miracle members, Board members, Staffs and students of CDC were participated. Participants spoke about women development and emphasized the importance of women's growth both in society and within the families. Various game competitions for women such as musical chair, lemon and spoon, singing and debating competition have taken place as part of entertainment programs. Lunch was provided to 90 women who were participated and the program concluded at 2pm. .



## Future plans

- Development of corpus fund for society
- Improving infrastructure of the Organization
- Plans to improve Rural skill training Centers
- Income generation for continuing the existing projects.
- Website for online donation appeal
- Introduction of New courses to benefit more trainees.
- Capacity building for employment Generation

## Volunteering

Our volunteers spend their valuable time and also support for all the programs conducted by CDC. Volunteers with varied skills , knowledge and resources share their experiences and attract more volunteers.

## Conclusion

We express our sincere thanks to all the Donors, Institutions, NGOs, Faculties and trainees who have helped us throughout the year for successful progress. We are looking forward for a better year and would like to continue this valuable relationship with all of you for the better growth of our organization and empower people who are below poverty line there by fulfill our main aim “ Making Disabled as Abled”. Through proper technical training and guidance.

**CITIZEN DEVELOPMENT CENTRE (CDC) – AMBATTUR**  
**List of Beneficiary through Various Skill Training**  
**from April – 2022 to March -2023**

<b>COURSES</b>	<b>MALE</b>	<b>FEMALE</b>	<b>TOTAL</b>
Computer Basic (CCA)	7	16	23
Desk Top Publishing (DTP)		6	06
Accounting Packages (TALLY)	09	57	66
Tailoring	---	109	109
Fashion Design	---	13	13
Aari	---	59	59
<b>TOTAL</b>	<b>16</b>	<b>260</b>	<b>276</b>

**Total:    Computer            =    M-16 + F-79    =    95**  
**Tailoring                =    0    + 109       = 109**  
**Fashion Design       =    0    + 13        = 13**  
**Aari- Embroidery =    0    + 59        = 59**  
**TOTAL = M—16 + F—260 = 276**